

MINUTES - MEETING NO. 002
HAWAII GREEN INFRASTRUCTURE AUTHORITY
State of Hawaii

November 28, 2014 – 9:00 a.m.

Department of Business, Economic Development and Tourism
250 S. Hotel Street, 4th Floor, Conference Room 436
Honolulu, Hawaii 96813

ATTENDANCE

Members Present: Mark Glick, Richard Lim, Wesley Machida, Jeff Mikulina,
and Kalbert Young

Others Present: Gregg Kinkley (Deputy Attorney General), Tan Yan Chen,
James Bac, Jill Sugihara and Dan Purcell (member of the
public)

I. ROLL CALL

Chair Lim called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to
order at 9:08 AM.

Chairperson Lim	Present
Member Glick	Present
Member Machida	Present
Member Mikulina	Present
Member Young	Present

MATERIALS DISTRIBUTED

1. Agenda for November 28, 2014 Meeting.
2. Minutes of the Regular Meeting on October 23, 2014.
3. Position Description of the Executive Director

II. APPROVAL OF MINUTES

Chair Lim called for a motion to approve the minutes. Vice Chair Glick moved and Member Machida seconded the motion. There being no discussion, Chair Lim called for a vote.

Ayes: Members Glick, Lim, Machida, Mikulina, and Young.

Nays: None.

The motion carried unanimously.

III. STATUS REPORT

Chair Lim announced that Tan Yan Chen would present the status report.

1. The \$150 million bond closed on November 13, 2014.
2. The bond proceeds of \$146 million were transferred to the Hawaii Green Infrastructure Special Fund. Over \$143 million was transferred to the program custodian, Bank of New York Mellon and \$3 million remains in the HGIA Special Fund for operating expenses.
3. HGIA hired two Program Officers: Cyd Miyashiro and Sakawrat Kitkuakul. HGIA is recruiting for two other positions: Executive Assistant and Administrative Services Coordinator.
4. The Green Energy Market Securitization (GEMS) program was selected for 2014 Excellence in Energy Finance Award by the National Counsel of Development Finance Agency.
5. Member Mikulina traveled on behalf of GEMS to speak at the International Green Bank Summit in New York the third week in November. Member Mikulina shared with the Members that the participants were intrigued by the GEMS program. States presented what their Green Banks were doing to bridge the financing gaps and Hawaii is at the cusp of the movement. Also, show-cased were activities of the United Kingdom, Australia and Japan on issues such as the carbon tax, climate change, and grid interconnection. The powerpoint presentation will be made available to the members.

There being no further discussion, Chair Lim moved to the next item on the agenda.

IV. REPORT OF THE SEARCH COMMITTEE FOR THE EXECUTIVE DIRECTOR

Chair Lim announced the next item on the agenda was the report of the search committee for the Executive Director. Members Wes Machida and Vice Chair Mark Glick comprise the search committee. Vice Chair Glick presented an update on the search for the Executive Director.

Vice Chair Glick reported that the Energy staff put out a solicitation for an employment recruiter to do the executive search. Due to the weak response, the deadline to submit a proposal was extended for another week. Although the staff sent the solicitation to the top five recruiting agencies, so far only one agency submitted their proposal.

Member Young inquired about the one proposal received and what would happen if only one proposal was received. Vice Chair Glick responded that they can't look at the credentials until all the proposals are in. If only one proposal is received, they will ask Deputy Attorney General Kinkley for advice on the next steps whether to ask the State Procurement Office for an exemption.

Member Young asked how long the process would take. Chair Lim commented that he would stay on as the Interim Executive Director only until the end of February. Member Machida responded that it would take only three days to select the contractor. However, Vice Chair Glick noted that it would take some time to get the contract in place. Member Machida mentioned that the start date could be late January depending on the applicants and whether they are qualified.

There being no further discussion, Chair Lim moved to the next item on the agenda, discuss personnel matters relating to the hiring of the interim Executive Director.

Dan Purcell asked whether Richard Lim was still the Interim Executive Director. Chair Lim responded in the affirmative.

V. EXECUTIVE SESSION

A. Discuss Personnel Matters Relating to the Hiring of the Interim Executive Director

Chair Lim stated that the board anticipated convening in executive meeting pursuant to Section 92-5(a)(2) and/or Section 92-5(a)(4) to discuss legal issues pertinent to the Authority's statutory rights and obligations, as well as certain personnel issues. He then asked for a motion to move into executive session. Member Machida moved, Member Young seconded the motion. Chair Lim called for a vote.

Ayes: Members Glick, Lim, Machida, Mikulina and Young.
Nays: None.

The motion was carried unanimously.

Chair Lim requested that all non-board members leave the room with the exception of Deputy Attorney General, Gregg Kinkley.

The Board entered into Executive Session at 9:21 A.M.

The Board reconvened at 9:36 A.M.

Vice Chair Glick stated that there was a motion on the table. Member Young moved to accept the salary of \$115,000 annually for the Interim Executive Director. Member Machida seconded the motion. Vice Chair asked if there was any discussion.

Chair Lim recused himself from voting.

Vice Chair Glick also recused himself from voting as he reports to Chair Lim.

There being no further comments, Vice Chair Glick called for a vote.

Ayes: Members Machida, Mikulina and Young.

Nays: None.

Recusals: Chair Lim and Vice Chair Glick.

The motion was approved 3 to 0, with 2 recusals.

Vice Chair Glick turned the meeting back to the Chair.

VI. ADJOURNMENT

There being no further business, Chair Lim entertained a motion to adjourn. Member Machida moved and Member Mikulina seconded the motion. The motion passed unanimously. Chair Lim adjourned the meeting at 9:41 A.M.

Respectfully Submitted By:



Jeff Mikulina